

**DRAFT**

**PEMBROKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES  
REORGANIZATION MEETING  
Pembroke Jr./Sr. High School, July 11, 2017**

The Reorganization Meeting of the Pembroke Central School District Board of Education was called to order by the District Clerk at 3:03 p.m.

Pledge of Allegiance to the Flag

<b>MEMBERS PRESENT</b>	John Cima, Tom Schneider, Heather Wood, Art Ianni, Ed Levinstein ex-Officio Student Board Member Samantha Ianni
<b>OTHERS PRESENT</b>	Matthew Calderón, Linda Greig, Mike Nuwer, Nathan Work, Chip Foster, Brandon Ricci
<b>GUESTS</b>	None
<b>REQUEST NOM. PRES.</b>	The District Clerk requested nominations for the position of Board President for the 2017-2018 school year.
<b>ELECT CIMA PRESIDENT</b>	<b>MOTION 1</b> made by Mrs. Wood, seconded by Mr. Ianni to nominate John Cima for the position of President of the Board of Education for the 2017-2018 school year. No further nominations were made. Nominations were declared closed. Mr. Cima was appointed President of the Board of Education for the 2017-2018 school year. Yes: Schneider, Wood, Levinstein, Ianni                      Abstain: Cima
<b>REQUEST NOM. VICE PRESIDENT</b>	Mr. Cima requested nominations for the position of Vice-President for the 2017-2018 school year.
<b>ELECT CURTIS</b>	<b>MOTION 2</b> made by Mr. Cima, seconded by Mr. Ianni to nominate Heather Wood for the position of Vice-President for the 2017-2018 school year. Nominations were declared closed. Mrs. Wood was appointed Vice-President of the Board of Education for the 2017-2018 school year. Yes: Schneider, Levinstein, Ianni, Cima                      Abstain: Wood
<b>APPOINT EX-OFFICIO STUDENT BOARD MEMBER</b>	<b>MOTION 3</b> made by Mr. Schneider, seconded by Mrs. Wood to appoint Samantha Ianni ex-officio Student Board Member for 2017-2018. Yes: Schneider, Wood, Ianni, Levinstein, Cima  Administration of Oath of Office (President, Vice President, Newly Elected Member, ex-officio Student Member)

**APPROVE AGENDA**      **MOTION 4** made by Mrs. Wood, seconded by Mr. Schneider to approve the agenda as is.  
Yes: Schneider, Wood, Ianni, Levinstein, Cima

**REPORTS**      Dr. Work – finished up school year successfully, shared testing results. Updating academic banners. 1<sup>st</sup> draft of master schedule done. Screening Phys. Ed. Candidates, Math, STEM still to do.

Brandon Ricci – wrapping up Athletic Code. Activity proposals, state reporting, Referrals down, attendance figures.

Chip Foster – SLO’s, data coming from NYS. Master schedule, PEP grant utilization, interviewing, LTS position.

Mike Nuwer – water at EP – basement, groundwater, has stopped. Summer cleaning going as planned.

Linda Greig – wrapping up 2016-2017 year, auditors coming, ordering for 2017-2018

Samantha Ianni – welcomed by the Board of Education

<b>WARRANTS</b>	6/29/17	Trust & Agency	7962-7966	\$1,844.12
	6/26/17	Capital Fund	602628-602629	\$ 5,923.85
	6/29/17	General Fund	76116/76374	\$ 0.00
		Void & Reissue		
	6/29/17	General Fund	76375-76445	\$97,833.54
		Void Check 76388		
	6/29/17	Special Aid	4215-4220	\$11,050.58

**CORRESPONDENCE**

Thank you note from Sara Schodel  
The Board, Volume 41, Number 5, 6

**CONSENT GROUPING ITEMS**      **MOTION 5** made by Mrs. Wood seconded by Mr. Ianni to approve the consent grouping items.  
Yes: Schneider, Wood, Ianni, Levinstein, Cima

**MINUTES**      5a. Approved the minutes of the Regular Meeting of June 27, 2017.

**AUDIT COMMITTEE**      5b. Appointed the Board of Education as a whole to the Pembroke Central School District Audit Committee for the 2017-2018 school year.

**FALL COACHES**      5c. Approved the appointment of the following Fall coaches, pending fingerprint clearance as applicable:

<b>Fall Coaching Assignments 2017-2018</b>				
<b>Sport</b>	<b>Position</b>	<b>Coach</b>	<b>Step</b>	<b>Salary</b>
FOOTBALL	VARSITY HEAD COACH	Justin Loeber	13	5550
FOOTBALL	VARSITY ASSISTANT	Dick Diminuco	22	5810
FOOTBALL	VARSITY ASSISTANT	Guy Gabbey	21	5650
FOOTBALL	JV HEAD COACH	Ray Stoldt	19	4975
FOOTBALL	JV ASSISTANT COACH	Alan Miano	Off	5030
FOOTBALL CHEERLEADING	VARSITY	Becky Frens	1	1400
FOOTBALL CHEERLEADING	VARSITY ASSISTANT	Emma Clements	1	1050
VOLLEYBALL	VARSITY	TBD		
VOLLEYBALL	JV	TBD		
VOLLEYBALL	MODIFIED	Marie Becker	1	1400
BOYS SOCCER	VARSITY	Aaron Burch	4	3575
BOYS SOCCER	VARSITY ASSISTANT	Craig Wagner	1	2450
BOYS SOCCER	JV	Dave Seward	Off	5448
BOYS SOCCER	MODIFIED	Justin Rodland	2	1870
GIRLS SOCCER	VARSITY	Mike Puckett	13	5375
GIRLS SOCCER	VARSITY ASSISTANT	TBD		
GIRLS SOCCER	JV	TBD		
GIRLS SOCCER	MODIFIED	April Meier	3	1990
CROSS COUNTRY	VARSITY	Mike Hoffman	17	5010
CROSS COUNTRY	MODIFIED	Toby Beahan	6	2075

**AMENDED MINUTES** 5d. Amended Motion 2n. of the minutes of 6/27/17 to change the stipend of High School Musical Director (Dan Reisdorf) to \$3,000.

**NYSUT BENEFITS VISION** 5e. Approved a motion to authorize the School Accountant to renew the contract with NYSUT Member Benefits Trust for the provision of vision insurance for the period of July 1, 2017 through June 30, 2019.

**RURAL SCHOOLS ASSOCIATION** 5f. Approved a motion to continue membership in the Rural Schools Asso., July 1, 2017 – June 30, 2018.

**YMCA BEFORE AND AFTER SCHOOL PRO.** 5g. Approved the Memorandum of Understanding between the Genesee County YMCA and the Pembroke Central School District for the before and after school child care program of the Genesee County YMCA, and to authorize the Superintendent of Schools and Primary School Principal to sign the MOU.

**MERRY-GO-ROUND PLAYHOUSE** 5h. Accepted a gift of \$2,250.00 as a donation from the Merry-Go-Round Playhouse. This is given as a gift to the general fund for Arts in Education programming.

- EXCISE ITEMS** 5i. Excised the following items, per Policy 5250, Sale and Disposal of District Property: 65 yellow lunch trays, 1 broken microwave, 1 old cash register, 17 glass plates, 1 older industrial toaster, 1 tray holder #000299, 1 washing machine, 1 gas dryer, per Policy 5250 Sale and Disposal of District Property.
- EXCESS BUSES** 5j. Approved a motion to excess one 2008 International Bus I.D. #4DRBUAAN28B579243, and one (1) 2008 International Bus I.D. #4DRBUAAN28B579243 for the purpose of trade-in on new bus purchases.
- ELBA CSD PT SVC.** 5k. Approved a motion for the Pembroke Central School District to enter into a contract with the Elba Central School District to provide Physical Therapy services at the rate of \$31,301 for the 2017/18 school year as per the terms and conditions of the contract and authorize the Superintendent to execute such agreement.
- ATHLETIC OPPORTUNITIES** 5l. Approved the following athletic opportunities for July and August, 2017, scheduled as identified below or as scheduled by the appropriate coach:  
Boys' Soccer – Pre-season camp (8/7 - 8/9, 2017)  
Girls' Soccer – Pre-season camp (8/7 - 8/9/17)  
Football Mini Camp (7/17 - 7/19, 2017)  
Cheerleading - Open Gym at IS (7/18, 7/20, 7/25, 7/27, 8/1, 8/3, 8/8, 8/10/17)  
Volleyball – Open gym at HS and Fitness Center Training  
Girls' Basketball – Open gym and fitness center training  
Boys' Basketball – Open gym, Summer League sessions and fitness center trainings  
Track and Field – Pole vault training sessions
- AMEND 2017-18 PCS CALENDAR** 5m. Amended the 2017-18 Pembroke Central School District calendar as shown.
- APPROVE LUNCH BREAKFAST PRICING** 5n. Approved the following pricing for the 2017-2018 School Lunch Program:
- |  |                   |
|--|-------------------|
| Type "A" lunch (Jr./Sr. High School)   | \$1.90            |
| Type "A" lunch (Pre-K – 6)             | \$1.65            |
| Breakfast (Jr./Sr. High School)        | \$1.00            |
| Breakfast (Pre – K – 6)                | \$0.95            |
| Student Milk                           | \$0.55            |
| Adult Lunch (pending no change by NYS) | \$3.50 (plus tax) |
| Adult Breakfast                        | \$2.05 (plus tax) |
- CONTRACT WITH BOCES REGIONAL FOOD SERVICE** 5o. Approved the Pembroke Central School District to join the BOCES Regional Food Service (Level 2) coser for the 2017-2018 school year, and to authorize the Superintendent and/or the School Accountant to execute the necessary documents.
- ANN. APPTS., DESIG., AUTHOR.** **MOTION 6** made by Mr. Schneider, seconded by Mr. Ianni to approve the annual appointments, designations, authorizations and other items, as outlined as follows:

<b>District Clerk</b>	Patricia Crandall
<b>District Treasurer</b>	Sherry Reeb
<b>Tax Collector</b>	Cherie Ryan
<b>Auditor – Extraclass Fund</b>	Linda Greig
<b>External Auditor</b>	Freed Maxick PC
<b>Treasurer of Extra Class</b>	High School Secretary
<b>Comptroller of Extra Class Fund</b>	High School Principal
<b>Audit Committee</b>	Board as a whole
<b>Census Enumerator</b>	Patricia Crandall
<b>Civil Rights Compliance Officers</b>	Superintendent of Schools, Linda Greig
<b>School Physician</b>	Dr. Mary Obear
<b>Attendance Officers</b>	Deborah Kern, Debra Stringham, Debra Anderson, \$300
<b>Records Access Officer</b>	Linda Greig
<b>Records Retention &amp; Disposition Officer</b>	Linda Greig
<b>AHERA (Asbestos) Local Education Agency Designee</b>	Michael Nuwer
<b>Title IX ADA Compliance Officer for Discrimination And Harassment Issues</b>	Superintendent of Schools
<b>Section 504 Co-Compliance Coordinator</b>	Cindy Marinaccio
<b>Co-Grievance Coordinators</b>	Superintendent of Schools (employees) Lisa Blake Pre-K-2, Norman Foster 3-6, Brandon Ricci 7-12 (students) Superintendent of Schools (employees) Superintendent of Schools
<b>Liaison for Homeless Children and Youth</b>	
<b>Dignity Act Coordinators</b>	Primary School Principal, Intermediate School Principal, High School Assistant Principal
<b>School Attorney</b>	Osborn, Reed & Burk, LLP, \$165/hr.
<b>Representative to General Health Care Plan Alternate</b>	Linda Greig Sherry Reeb
<b>Insurance Advisor</b>	Tompkins Insurance
<b>Internal Claims Auditor</b>	Laura Yueckstock \$28.00/hr.
<b>Policy Committee</b>	Heather Wood, Tom Schneider
<b>Board Member to Appoint Impartial Hearing Off.</b>	President of the Board of Education
<b>Board Representative to Joint Recreation Comm.</b>	N/A 2017-2018
<b>Board Representative to GVSBA Executive Committee</b>	John Cima
<b>Alternate</b>	Heather Wood
<b>Legislative Liaison</b>	John Cima
<b>The following designations shall be made: Custodians of Petty Cash</b>	High School Principal, Intermediate

	School Principal, Primary School Principal, Bus Garage Transportation Director
<b>Official Newspaper</b>	The Daily News
<b>Official Bank Depositories</b>	M&T Trust Co., Bank of Castile
<b>Official Bank Signatories</b>	Treasurer, School Accountant
<b>Purchasing Agents</b>	Chief School Officer, School Accountant
<b>Certified/Auditor of Payrolls</b>	School Accountant
<b>Designated Educational Official to receive court Notification regarding a student's sentence/ Adjudication in certain criminal cases and Juvenile delinquency proceedings</b>	Superintendent of Schools
<b>School Pesticide Representative</b>	Michael Nuwer
<b>Reviewing Official for Participation in the Federal Child Nutrition Program</b>	Rebecca Kelley
<b>Hearing Official for Participation in the Federal Child Nutrition Program</b>	Matthew Calderón
<b>Verification Official for Participation in the Federal Child Nutrition Program</b>	Rebecca Kelley

**The following authorizations shall be made:**

Staff attendance at conferences, conventions and workshops  
 Superintendent to approve budget transfers within limits prescribed by Commissioner's  
 Regulation Section 170.2 and Board guidelines  
 Superintendent to apply for Grants in Aid (State and Federal) as appropriate  
 Mileage Reimbursement Rate (per Federal rate)  
 Re-adoption of all policies and code of ethics in effect during previous year  
 All persons and positions required by law or regulation to be bonded (Treasurer,  
 Tax Collector, Student Account Treasurer, Internal Claims Auditor)

**Membership of Committee on Special Education, 2017-2018**

Chairperson	Cindy Marinaccio, K-12
School Psychologist	Matthew Lingle
School Nurses	Debbie Kern, Debra Stringham, Debra Anderson
Teacher Members	A special education and regular education teacher who teaches the special education student
Parent Members	Parent Representatives
Surrogate Parent Members	Parent Representatives
Impartial Hearing Officers	Approved List

**Membership of Committee on Preschool Special Education, 2017-2018**

Chairperson	Cindy Marinaccio
Evaluator	Genesee County Approved List of Agencies
Genesee County Representative	Deb Johnson

**Regular Board of Education Meetings (meetings to begin at 6:30 p.m.)**

July 11	August 8, 22	September 12, 26
October 10, 24	November 14	December 12
January 9, 23	February 13, 27	March 13, 27
April 10, 23	May 8, 22	June 12, 26

Note: September 12 – Walk-through at Jr./Sr. High School at 6:00 p.m.  
 October 10 – Walk-through at Intermediate School at 6:00 p.m.  
 November 14 – Walk-through at Primary School at 6:00 p.m.

**DISCUSSION/WORKSHOP**

**Overarching District Goals**

**FOCUS AREAS/  
OVERARCHING  
GOALS**

**MOTION 7** made by Mrs. Wood, seconded by Mr. Schneider to approve the 2017-2018 School Year Focus Areas/Overarching Goals:

1. Review, Revise, and Adopt New District Vision Statement(s)
2. Finalize a Facilities Plan that Supports New Vision
3. Enhance Career Prep., Community Service and Extra-Curricular Activities/Athletics
4. Increase Positive Recognition of Employees

**APPOINT  
SEC PRO TEM**

**MOTION 8** made by Mrs. Wood, seconded by Mr. Ianni to appoint Matthew Calderón Secretary Pro Tem for the purpose of recording minutes In Executive Session.  
 Yes: Ianni, Schneider, Wood, Levinstein, Cima

Patricia Crandall, District Clerk

**ENTER  
EXEC.**

**MOTION 9** made by Mr. Schneider, seconded by Mr. Ianni to enter Executive Session for the purpose of discussing an MOA for an employee.  
 Yes: Ianni, Schneider, Wood, Levinstein, Cima

**RETURN TO  
REGULAR**

**MOTION 9** made by Mr. Ianni, seconded by Mrs. Wood to return to Regular Session 3:48 p.m.  
 Yes: Ianni, Schneider, Wood, Levinstein, Cima

**EMPLOYEE A  
MOA**

**MOTION 10** made by Mr. Schneider, seconded by Mr. Ianni to approve the MOA of Employee A.  
 Yes: Ianni, Schneider, Wood, Levinstein, Cima

**ADJOURN**

**MOTION 11** made by Mr. Ianni, seconded by Mr. Schneider to adjourn at 3:49 p.m.  
 Yes: Ianni, Schneider, Wood, Levinstein, Cima

Matthew E. Calderón, Secretary Pro Tem

Secretary Pro Tem